



Guidelines for the AAP Section on Hospital Medicine (SOHM) LISTSERV®

**** aaphospmed@listserv.aap.org ****

Subscribing:

Just about every physician and healthcare provider with an interest in Pediatric Hospital Medicine can subscribe to the SOHM LISTSERV®. If you know someone who would like to subscribe, or if you would like to unsubscribe, please them complete the e-form [HERE](#). Please do not send requests through the LISTSERV®.

To join the LISTSERV® you must note which category you fall into:

- member of the AAP Section on Hospital Medicine;
- provider who works primarily (50% +) as a pediatric hospitalist or works primarily (50% +) in pediatric hospital medicine;
- current resident, medical student, or fellow considering a career in hospital medicine; or
- physician or other healthcare provider considering a change to pediatric hospital medicine within the next year.

To receive LISTSERV® messages via weekly digest (summary), to access the LISTSERV® archives, or to change your subscription address, follow the set of instructions provided to each subscriber entitled "Accessing the SOHM Online LISTSERV® System."

Guiding Principles

The AAP SOHM LISTSERV is primarily meant to facilitate exchange of expertise related to the care of hospitalized children. In support of that goal, exchange of ideas around how to promote the health and wellbeing in our communities is also encouraged. Discussion of factors impacting the wellness of providers is also within the scope of the LISTSERV. Postings should be intended to solicit or provide information that will address these goals by enhancing clinical knowledge or identifying needs for additional study or action. **Please note that the AAP SOHM LISTSERV® is one of the rare AAP LISTSERVs® that are not fully moderated** and thus do not require approval of every post by the moderator before the post is released to subscribers. The SOHM LISTSERV® does not have this restriction, and by maintaining a congenial, constructive, and inclusive tone each of us is helping to ensure this free and open discussion.

Summary: The Dos and Don'ts

Do not:

- Compromise patient confidentiality and privacy.
- Make statements that are explicitly partisan or are likely to upset – rather than inform or persuade – individuals with opposing points of view.
- Post more than a couple times on the same topic/thread with the same viewpoint– allow for others to be heard
- Discuss financial details related to salaries, reimbursements, benefits, etc.
- Reproduce copyrighted material – instead share links or summarize content.
- Post job opportunities except by means of a link to your posting on www.pedjobs.org.

Do:

- **Post empathically.** Compose your post in a way that maximizes its chances of informing, supporting, and/or persuading others and minimizes its chances of offending or annoying others.
- Share your knowledge, perspective, and experience regardless of your career stage.
- Learn from the experience, expertise, and diversity of viewpoints of others

- Engage often
- Be brief when you can.
- Be kind always.

Posting Messages:

To post a message to the LISTSERV® just email your post to AAPHOSPMED@LISTSERV.AAP.ORG using the address registered with the LISTSERV® -- IMPORTANT! Note that while your message will go out to the entire membership, you will not receive a copy of your own email. Confirm with a colleague that it posted.

Job Postings:

Job opportunities should be posted at www.pedjobs.org – and they cannot be posted on the LISTSERV® until they are included on that site. A link to the advertisement at www.pedjobs.org must accompany all postings on the LISTSERV®.

Code of Conduct:

The SOHM LISTSERV® welcomes honest intellectual debate and a free exchange of ideas. Negative comments about a person or an institution/organization will not be tolerated. Discriminatory, derogatory, and inflammatory language is not permitted. Language that is politically partisan – advocating for or against a political party or specific politician – is not permitted. Goal directed discussion of specific policies or government actions that impact children's health is permitted.

As we are all busy, please strive to keep your postings brief to the extent possible.

Advertisements of products or services, solicitations and other postings with a commercial purpose are not permitted on any AAP e-mail list.

If you are unsure about whether your post is consistent with the code of conduct, please do not hesitate to send your post to the moderator for review and discussion.

For Your Legal Protection:

Subscribers should not discuss specific charges for services and procedures on the SOHM LISTSERV®. Please make sure that all cases discussed on the LISTSERV® are presented in a manner compliant with HIPAA. Do not list specifics about a patient that could potentially allow someone else to identify him or her (e.g. no names, fudge the age, etc.).

Neither the fact that an article is posted on a web site nor the educational value make it possible to post material on the LISTSERV® without permission. Please do not copy and paste copyrighted material into any post. If something is publicly available on the Internet, simply include a link to that material in the message.

Advocacy via the LISTSERV®

The AAP, as a 501(c)(3) tax-exempt organization, has limits on the amount, scope, and nature of the Academy's advocacy, lobbying, and political activity. These guidelines are established and enforced by the IRS. Any advocacy activity or correspondence not coordinated with or managed by Academy staff (including LISTSERV® messages, articles, etc.) is prohibited.

Anonymous Postings:

If you would like to post information anonymously, please send the message to the SOHM LISTSERV® Moderator, Dr. Eric Kort at eric.kort@spectrumhealth.org

Reply All:

Remember that if you reply to a LISTSERV® posting, your reply will go to all subscribers unless you remove AAPHOSPMED@LISTSERV.AAP.ORG as a recipient. Usually, responding to the entire membership is what you **should** do because your perspective, experience, and information are valued by the community. Please note that

some messages may be considered part of the “public record” as they are received at e-mail accounts owned by public universities or government agencies—and therefore subject to the Freedom of Information Act.

E-Newsletter:

In addition to the *Hospital Pediatrics* journal, every first Friday of the month the Section circulates an announcements e-newsletter. If you would like to have something promoted in the e-newsletter, please contact Nicole Alexander at nalexander@aap.org.